



JEFA Club Meeting

12 September 2006

Agenda

- Welcome
- Intros
- Board Elections
- Membership
- Finance
- Safety
- Training
- Operations
- Communications
- QnA

Board Elections

- Ken outlined the election process.
- If you wish to run for a position, please contact the current occupant of that seat.
- Some board members may be running for their seat again.
- If you're interested in the area, but not interested in being on the board, volunteers are welcome and needed at most board positions.

Board Nominations

- Treasurer – currently Sam Gillis
 - Responsible for accurate accounting of all JEFA financial transactions.
 - Responsible for receipt and disbursement of all JEFA funds subject to the will of JEFA.
 - Responsible for financial reports.
 - Coordinate the filing of taxes.
 - Coordinate all required financial audits.
 - Contribute to the JEFA newsletter.
 - Delegate responsibilities as required.

Board Nominations

- Director of Asset Management – currently Dave Heckmann
 - Responsible for procuring and maintaining JEFA aircraft.
 - Responsible for all JEFA assets (facilities, tools and software).
 - Assist the treasurer in rendering financial reports.
 - Contribute to the JEFA newsletter.
 - Delegate responsibilities as required.

Board Nominations

- Director of Communications – currently Charles Rush
 - Create, organize and host social gatherings for JEFA members.
 - In partnership with the Director of Membership, sponsor recruiting activities for prospective members.
 - Create and maintain regular communications for the JEFA membership.
 - Maintain and contribute to the JEFA website.
 - Maintain and contribute to the JEFA newsletter.
 - Delegate responsibilities as required.

Board Nominations

- **Director of Safety – currently Alex Pufahl**
 - Establish and publish guidelines pertaining to safe operation practices.
 - Coordinate with the Director of Operations and Director of Training requirements and curriculum for all check rides, cross-country qualifications and operations.
 - Reviews records of check-rides, licenses, and medical examinations for all members.
 - Review Qualifications and recommendations and submit names of prospective flight instructors and check pilots for Board approval.
 - Coordinate with Training Director all activities of JEFA-approved flight instructors and check pilots.
 - Act as Chair of the Safety Committee.
 - Helps establish the Incident and Accident Review Board (as required).
 - Contribute to the JEFA newsletter.
 - Delegate responsibilities as required.

Board Nominations

- **Secretary – currently Nathan Kurth**
 - Keep the minutes of all meetings.
 - Prepare and distribute meeting agendas.
 - Handle all JEFA correspondence.
 - Coordinate and distribute a regular JEFA Newsletter.
 - Responsible for all aspects of voting on governing documents.
 - Records and announces election results.
 - Delegate responsibilities as required.

Membership

- Ken explained the reasons behind the monthly dues charging which starts this month. The dues are not a money-generating tactic, but more of an incentive to get members to fly as the dues are applied to your flight time each month. More in the newsletter.
- Ken explained the active vs. inactive push. Insurance limits the club to 25 members per aircraft and the business plan assumes each member flies 2 hours a month or more. Inactive members keep us from getting financially stable and from acquiring new aircraft (and more members) and additional services. Charles Rush is taking ownership, with John Sarazen and Sam Gillis, to set up policies.

JEFA Finances

- **Sam Gillis was not in attendance. Ken touched on the aircraft usage (see newsletter) and the need for all members to fly!**

Safety

- **Alex was not in attendance.**



Training

- Scott congratulated our first “no longer student”, Chris Jones who passed his PPL checkride on 09/10.
- Scott presented numbers from our JEFA groundschools.
 - Coordinated 29 ground schools
 - 15 G1000 -> 89 Students
 - 8 Private -> 71 Students
 - 2 Instrument -> 12 Students
 - Four of the 29 ground schools were cancelled due to not meeting the minimum “5 students”.
 - 3 G1000
 - 1 Instrument
 - Totals out to 570 hours of instruction and 172 students
- A question was raised about who can take groundschools. Anyone is eligible to take a groundschool. You do not have to be a JEFA member or even a JEFA employee. However, if you wish to continue with the flying portion of the training, you DO have to be a JEFA member

Operations

- Doc touched on the CAP which shares our parking area.
- Doc mentioned the seatbelts. The buckles are damaging the doors on the 172s. The belts need to be attached across the seats when you finish flying. Doing this will keep the buckle from between the seat and the door, helping to prevent damage and making the doors easier to close.
- Until we get a better system in place, please keep an eye on the tach and the status at the front of each logbook. If an airplane gets within 15 hours or so of something like the 100hr, oil changes, etc, please contact Doc to let him know.
- If you're planning a long trip, please let Doc know so he can check the plane out for you to make sure your trip goes as smoothly as possible.
- Emergency contacts and procedures are being developed and will be put in each of the logbooks within the next couple of weeks.
- Doc can always use help when he does a 100hr or other maintenance on the 172s. If you're interested in assisting on a Saturday, please let Doc know. It's a great opportunity to learn more about the airplanes we fly. And as Doc is an instructor too, you might even get some practice time for soft field landings (the place he does the 100hrs has a dirt strip).

Communications

- There's a new newsletter out. If you weren't at the meeting, you can find it in the News section of the web page. Lots of new stuff in the newsletter. If you would like to assist with articles or the crossword, contact Charles.
- Also new to the newsletter are advertisements for 4 of our KAPA vendors. These vendors are helping us out with goodies for our "solo pack" to be given to students who do their first solo. When you stop in one of their locations, let them know you appreciate it!
- The Open House went great. If you missed it, you missed a good time. The next one will be in May (much cooler!) and planning will begin in January. If you wish to volunteer to help (lots of opportunities!) please contact Charles.
- Hanger flying. We can all learn from talking to other pilots. We'd like to start some Hangar Flying/BS sessions on a semi-regular basis at the JEFA offices. These could be days or evenings and maybe we can bring in some dinner or make it a pot-luck. This could be really fun. If you're interested in attending or helping, contact Charles.

JEFA Open House



QnA

- See the other slides.