



# Jeppesen Employees Flying Association

12 March 2008



# Agenda

- President – Alex Pufahl
- Treasurer – Andy Longbrake
- Ops – Ken Shockley
- Asset Management – Ken Shockley
- Safety – Craig Thighe
- Training – Mark Smith
- Membership – Karen Hitchcock
- Communications – Charles Rush
- Secretary – Suzanne Chance



# President

Alex Pufahl





# President

- Assessment of JEFA after 3 years of operation
- Shift from "start-up mode" to "self-sustaining mode"
- Our goals for JEFA for 2008:
  - 1. work towards financial sustainability
  - 2. increase aircraft utilization
  - 3. maintain stellar safety record
- Changes are coming!
- Our current focus: DA40 utilization!
- Call to action!



# Finance

Andy Longbrake

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# Finance

## January Airplane Usage

Percent of target is based on business plan usage of 40 tach hours per month

Aircraft	Tach Time	Hobbs Time	Percent of Target
• N505JF	6.8	11.3	17%
• N2477J	35.4	48.7	89%
• N20JA	34.5	45.6	86%



# Finance

## February Airplane Usage

Percent of target is based on business plan usage of 40 tach hours per month

Aircraft	Tach Time	Hobbs Time	Percent of Target
• N505JF	11.8	17.7	30%
• N2477J	43.2	57.2	108%
• N20JA	29.9	39.2	75%



# Finance

## Current Programs

- Block time purchases
- Diamond DA40-180 Transition Package
- Purchase a twin



# Finance

## January 2008 Financial Information

### Income

Aircraft Usage	10,562.00
CFI	2,984.50
Dues	790.00
Programs	1,900.00
Interest	101.50
Total	\$16,337.55



# Finance

## January 2008 Financial Information (Cont.)

### Expense

Accounting	1,125.00
Interest	1,999.34
CFI	1,188.00
Insurance	5,081.00
Office	169.90
Rent	809.00
PayPal	462.31
Fuel	8,078.67
Maintenance	4,435.46
Tie Downs	1,290.00
Social	290.23
Total	\$25,115.62

**Net Income**

**-\$8,778.07**



# Finance

## February 2008 Financial Information Income

Aircraft Usage	1,537.88
CFI	1,145.00
Dues	550.00
Programs	3,214.50
Interest	0.00
Total	\$6,447.38



# Finance

## February 2008 Financial Information (Cont.)

Accounting	1,225.00
Interest	1,552.06
CFI	2,908.50
Insurance	0.00
Office	156.81
Rent	809.00
Phone	86.13
PayPal	134.05
Professional	0.00
Fuel	3,974.74
Maintenance	1,387.12
Tie Downs	645.00
Social	0.00
Total	\$12,878.41
<b>Grand Total</b>	<b>-\$6,431.03</b>



# Operations

*Ken “Doc” Shockley*





# Operations

- 1. **You** are a part owner of our airplanes. Please take care of YOUR airplanes. Don't treat them as rental units. Take pride in them.
  - If there is a part that is not moving or closing the way you know it should, DON'T force it. Look first. See what is causing the problem.
  - Clean out the airplane of all trash and debris when you are finished flying.
  - Buckle the seatbelts before locking the airplane.
  - Use the seatbelts wrapped around the yoke if you are pushing back the airplane to avoid elevator damage.
  - Don't sit with your seat too far back. Use your shoulders when you are braking.
  - When moving the seats back, use your hips and legs. This puts the force on the strongest, heaviest part of the seat, not on the weaker upper part of the seatback.
  - Lean the mixture before taxiing.
  - Be careful of your feet when getting in and out of the airplane. Side pockets are getting torn up.
  - Don't over tighten the oil cap.
  - Any other suggestions?
- 2. 20JA's copilot seatback broke. Down through at least the middle of next week.
- 3. The new main tire that Doc just put on already has a bald spot on it from improper braking.
- 4. Please squawk ALL problems with the aircraft immediately on FSPro AND call Suzanne so that we can get to it ASAP.
- 5. Come to the 100 hour inspection on March 29 and learn more about the aircraft you fly. Limit to 5-6 people. Plan to stay 8 hours. Bring a Philips screwdriver and quarter inch socket set if you have them. It is FUN as well as educational.
- 6. Keep the airplanes in good shape. You'll appreciate it when the person who flew just before you did the same for you.



# Safety

Craig Thighe





# Safety

- Congrats to Alex Zakroff on his First Solo!
- Congrats to Austin Klahn on passing his Private Pilot Checkride
- We have purchased two tow bars, one for N20JA and one for N2477J, please use them when pushing the aircraft back.
- I am working, with Angel Flight, on a meteorology based Wings program, hopefully in April. An email will be sent to the membership once it's confirmed.
- With the seasons changing and fronts moving in weekly make sure you are using Flight Service to get weather briefings as the winds and conditions can change very quickly this time of year.
- I would suggest, if folks are interested, in attending some of the free online courses that the Air Safety Foundation has made available on the web.



# Training

Mark Smith





# Congrats!!!

- Tim Howard completed his pre-solo phase check and soloed.
- Michael Jones completed his pre-solo phase check and soloed.
- Austin Klahn passed his Private Pilot checkride with flying colors.





# Ground Schools

- We have a Private Pilot ground school currently running, (started 2/5 – 4/3). Tuesday/Thursday evenings, 5:30 – 8:00 PM. *Class is full*
- We have a G1000 ground school starting 3/29, 3/30 (Sat/Sun, 8-12). Instructor: Bob Brannan. *Class is full*
- We'll be running a VFR Refresher class, starting 4/21 – 4/30, Monday/Wednesday evenings, 5:30 – 8:00 PM. Instructor: Tyler Bachelder. *Email announcement coming soon.*





# Student Training

- Pilots/Instructors
  - Students or licensed pilots need to be active JEFA members.
  - Instructors will be approved, active JEFA Flight Instructors.
  - If practicing takeoff/landings, try FTG (students & pilots).
  - We have new towbars in the Cessna's. Suggest practice using them (with CFI) for when you're by yourself.



# Notes for Members

- Mark's gripe list
  - Flat-spotting of tires. Proper usage of brakes.
  - Have the aircraft refueled if last flight of the day and fuel well below half tanks (performance).
  - Pick up your trash.
  - Do NOT throw the empty oil bottles back in the oil box.
  - Make sure your entries in the aircraft log sheets are complete and legible.



# Membership

Karen Hitchcock





# Membership

## Update your FSP Pilot Information!!!

**JEFA, Inc.**


Home My Account Maintenance Schedule Flights

**User Profile**  
Orville Wright

City: \* Dayton  
State: \* Ohio  
Zip: \* 12345  
Zip Plus 4:  
Country: United States of America

**Sensitive Information: (optional)**

Date of Birth: 8/19/1871  
Weight: 185  
Social Security Number: 01-234-5678  
Passport Number: 123456789012  
Nationality: USA  
Gender: Male  
Drivers License #: None  
Drivers License State:

Photo ID: 

You may upload one photo. This should be a clear photo must be less than or equal to 200 pixels wide file size.

Browse... Save

**Emergency Contact: (optional)**

**JEFA, Inc.**

Home My Account Maintenance Schedule Flights

**User Profile**  
Orville Wright

General  
Pilot Record  
Options

**Orville Wright**

✓ Your changes were saved!

**Pilot Information**

**Pilot Certificate**

Certificate Number: 00000001  
Issued: 12/17/1903  
Type: ATP

CFI  CFI-SP  CFII  CFIME

**Ratings**

Multi Engine  Instrument  
 Seaplane  Helicopter

**Endorsements**

Solo  Complex  
 High Performance  Pressurized  
 Tail Wheel

**Insurance**

Non-Owned  Owner  Flight Instructor

Provider:  
Agent Name:  
Agent Phone:  
Expires:

**Medical Certificate**

Number: 00000001  
Class: 1st  
Exam Date: 12/17/1903  
Birth Date: 8/19/1871

**Last Flight**

Date of Last Flight: 1/30/1948

**Flight Hours**

Total Hours: 17832

**Pilot Currency Items (Setup)**

90-day Renewal:  
Annual Club Checkout: 12/17/1947  
Biennial Review: 12/31/1948  
Flight Review:  
One-time Checkout: 12/17/1903

•• [TSA Documentation](#)  
• [Aircraft Check-Outs](#)

# Communications

Charles Rush





# Communication

- Latest newsletter is out! Pick up your copy or get one off the web site.
- May 17 - JEFA Open House. Volunteers needed for everything - planning, setup, teardown, seminars, plane washing, office cleaning, grill! More info and e-mails coming.
- June 27-29 - Rocky Mountain Regional Fly-In. We're starting to plan Young Eagles for that event again. All sorts of volunteers will be needed. More information coming.





# Secretary

Suzanne Chance





Questions?

